

PRIMARY OUTREACH TEAM



Hammersmith and Fulham

Primary Outreach Team Service Level Agreement

2023 - 2024

[Behaviour Outreach in Primary Schools \(LBHF\)](#)

The DfE SEND & AP Improvement Plan highlights the role of alternative provision in supporting children and young people to stay in or re-integrate back into mainstream education. Integral to the vision for the reformed role of alternative provision is to deliver

interventions across three tiers of support, rather than focussing on long-term placements outside mainstream settings. A delivery model based on a three-tier system of support is proposed, which includes:

- Targeted support in mainstream schools
- Time-limited placements in alternative provision
- Transitional placements for young people who will not return to their previous school.

Working in partnership with the local authority, OAT aim to deliver this system of support including an integrated behaviour outreach offer. This includes the delivery of in-school targeted interventions for primary schools, supporting transition to secondary school, and reintegration support for children at the AP Academies, including those with EHCPs.

The Primary Outreach Team is made up of three well-qualified, experienced specialist teachers and support professionals (SEMH and behaviour) and offers support to schools in behaviour for learning and aspects of social, emotional and mental health and its impact on behavior. They aim to work in partnership with pupils, parents/carers, teachers, school staff, and other professionals to improve outcomes for pupils.

The Team uses the *Behaviour for Learning* conceptual framework and an integrated approach to help teachers understand pupil behaviour, detail their concerns and plan for change. Their work is informed by developmental trauma, nurture, and attachment aware processes as they aim to develop capacity by providing practical, impact-driven support to schools.

From September 2023, all services for schools in H&F will be delivered from the Ormiston Bridge site.

Tier 1: Early intervention – targeted support

Consultations

These are structured meetings for class teachers and/or SENDCOs to clarify and prioritise concerns, gathering information and discussing possible strategies with regards to individuals or whole classes. A consultation request form should be completed by the school, but parental consent is not required, although parents should be informed. These meetings are for consultation only and no observations or direct work will be undertaken.

Referrals

An initial meeting with key staff, observations of pupil behaviour, feedback and recommendations will be arranged for each referral. This will include pupils undergoing statutory assessments for EHCPs and pupils with EHCPs. The team will ensure that a joint intervention plan is formulated and planned with key staff at the school. This will be monitored and reviewed after 8-10 weeks.

Referrals to the Team:

- Support can be requested at any stage from early intervention through to serious cause for concern.
- Intervention can be provided at **individual pupil** or **whole class** level, for learners from **reception** to **year 6**. Individual pupil referrals will be prioritised.
- Support is offered for all pupils, including those with an **Education Health Care Plan** and with a **diagnosis of autism**.
- Parental/carer consent must be obtained by the school for all individual referrals
- Referral forms should be completed by the class teacher in conjunction with the SENDCO/Inclusion manager and should be signed by the head teacher/a member of the Senior Leadership Team
- A partnership agreement between schools and the Primary Outreach Team is available to view online and should be read prior to referral.
- Support can be given in the form of 1 active referral for 1 form entry and 2 active for 2-3 form entry.

Every fortnight, the outreach team will meet with the senior team at Ormiston Bridge Academy to monitor progress of referrals and escalating concerns. In addition, and for more complex cases, a multi-agency panel chaired by a member of the senior team will meet monthly to consider what/if additional support could be available. Our database, Sharepoint, will also better enable the flow of information for tier 2 support.

CPD

Our CPD package for teaching assistants/LSAs will be tailored according to need. It may involve structured, time-limited support for LSAs new to role; setting up and running skills teaching groups; strategies to support crisis situations.

Tier 2: Bridge Primary – 12 week time limited placements

Pupils referred to Ormiston Bridge Primary will normally be known to the Outreach team who will continue to be part of the monitoring cycle with senior staff and be part of the 6 week placement review. The outreach team will also be part of the meeting to plan reintegration and will work with the borough primary school to support reintegration.

Staff at Ormiston will ensure they share information and strategies with the referring school and services at the end of the placement. The reintegration plan with the school will include some of the following:

- Response plan
- Toolbox of support strategies/resources
- Skills teaching
- Self assessment
- Structured, time limited support for TA / SENTA

Tier 3: PEX/EHCPs

Ormiston staff will provide a time-limited reintegration package for pupils returning to mainstream school. This will include pupils on 12 week placements at Ormiston Bridge Primary, those permanently excluded or those with EHCPs.

The Bridge Primary team will work closely with LA partners on PEX placements and EHCP annual reviews, providing time limited transition support for pupils identified for reintegration. Paper work will be submitted for discussion at the Fair Access Panel.

The package of support from the Outreach team may include:

- Response plan
- Toolbox of support strategies/resources
- Skills based teaching
- Self-assessment
- Structured, time limited support for TA / SENTA
- Monitoring with the class teacher
- Observation and feedback