

## SECONDARY OUTREACH TEAM

# Hammersmith and Fulham Secondary Outreach Support

## Service Level Agreement 2023 - 2024

### Secondary Outreach Offer

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Working in partnership with the Hammersmith and Fulham, local authority, OAT will provide a local offer of services for all LA maintained, academies and free schools. The support and interventions offered are for secondary pupils who require targeted and specialist support to meet their educational needs.

### **OAT Secondary Outreach Team (OSOT)**

The Hammersmith & Fulham Outreach Team is made up of one well-qualified, experienced specialist teacher and highly skilled specialist support professionals (Behaviour and SEMH). The Team offers support for schools in behaviour for learning (BfL) and aspects of social, emotional and mental health and its impact on behavior. The Team aims to work in partnership with pupils, parents/carers, teachers, school support staff, whole staff teams and other professionals to improve outcomes for pupils.

The Team uses the Behaviour for Learning conceptual framework and an integrated approach to help teachers understand the behaviour, clarify their concerns and plan for change. Their work is informed by developmental trauma, nurture and attachment aware approaches as they aim to develop capacity by providing practical, impact-driven support to schools.

### **How do we ensure the quality of this service:**

The service has a quality assurance programme involving comparative behaviour for learning assessments, the evaluation of individual pieces of work and the collection of impact evaluation data from class teachers, SENDCOs and school senior leadership teams.

### **Referral Process**

There are 7 stages to the OAT Secondary Team referral process:

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<p><b>1: Referral</b></p>	<p><b>Students identified for referral by schools. Possible concerns:</b></p> <ul style="list-style-type: none"> <li>• Challenging behaviour in lessons</li> <li>• Poor attitude to learning and motivation</li> <li>• Aspects of SEMH impacting on learning or behaviour</li> <li>• Self-esteem and self-image</li> <li>• Impulsivity and self-regulation</li> <li>• High level of behaviour point/ demerits</li> <li>• Risk of suspension</li> </ul> <p><b>Criteria for referral</b></p> <ul style="list-style-type: none"> <li>• Years 7-10</li> <li>• Pre ASD diagnosis</li> <li>• Pre EHCP</li> </ul>
<p><b>2: Initial Meeting</b></p>	<p>Meet member of the OAT Outreach Team and complete the Initial Meeting.</p> <p><b>At this meeting you will:</b></p> <ul style="list-style-type: none"> <li>• Share concerns that have been identified for the pupil</li> </ul>

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	<ul style="list-style-type: none"> <li>• Provide data related to the pupil’s behaviour (behaviour report; behaviour points, number of detentions, removals, previous interventions; details of internal exclusions etc)</li> </ul>
<p><b>3: Data Collection</b></p>	<p><b>OSOT will collect and analyse data on pupils.</b></p> <ul style="list-style-type: none"> <li>• Pre-intervention Behaviour Assessment - OSOT member will share a Pre-intervention Behaviour Assessment which will need to be distributed to the pupil’s tutor and classroom teachers and returned.</li> <li>• Analysis Behaviour Report to identify patterns or reoccurring behaviours</li> <li>• Observations - OSOT member will observe the pupil on at least two occasions, once before the intervention begins and at a later review stage. The observations are for behaviour only and not to judge the quality of education.</li> <li>• Round Robin to be completed by staff present in the observed lesson.</li> <li>• BFL Questionnaire - Pupil will be asked to complete a BFL questionnaire</li> </ul>
<p><b>4: Intervention Plan</b></p>	<p>Using the data collected, OSOT and the link staff member will work together to create a ‘Joint Intervention Plan’</p> <ul style="list-style-type: none"> <li>• The Focus of Intervention will relate to BFL statements. For example, if the pupil is refusing to complete work in the</li> </ul>

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	<p>majority of lessons, the focus may be RS1: (Is interested in learning). If they also struggle to manage their emotions, it may be RS3 (Can manage strong emotions such as sadness and anger)</p> <ul style="list-style-type: none"> <li>• Targets of Intervention and Anticipated outcomes - The learner will be set 1-3 SMART targets (Specific, Measurable, Attainable, Relevant, Time based). For example       <ol style="list-style-type: none"> <li>1. To teach/practise strategies for self-regulation.</li> <li>2. To agree/organise a form of self-monitoring to be discussed each week.</li> <li>3. To increase the number of times/uses agreed strategies to manage his/her behaviour.</li> </ol> </li> <li>• The intervention programme will last for 8 weeks, after this period the case reviewed, and progress will be assessed</li> </ul>
<p><b>5: Intervention</b></p>	<ul style="list-style-type: none"> <li>• The pupil will take part in 8 - 12, one-to-one sessions with the OSOT member of staff</li> <li>• The sessions will focus on developing the areas that have been identified during data collection, such as building confidence, engagement or anger management.</li> <li>• Each session will last between 30-40 minutes</li> </ul>

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<b>6: Review</b>	At the review stage, BFL Questionnaire, Post-intervention Behaviour Assessment and Observations will be repeated, and hard data collected to determine what progress has been made.
<b>7: Evaluate</b>	Staff and pupil will be asked to complete evaluations from the OSOT service to the effectiveness of the intervention.

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### Referrals to the Team:

Referrals to the H&F Outreach Team should be made via the link below.

<https://www.oatnet.co.uk/outreach.html>

The relevant form is accessible by clicking on the type of referral that you wish to make and will be completed online.

- Secondary Outreach Form

Once completed and submitted, you will receive a confirmation email and a PDF of the referral.

If you have any queries, please contact Natalie Wright – Secondary Outreach Team – [nwright2@obramail.co.uk](mailto:nwright2@obramail.co.uk) or Jon Kulas – Vice Principal – [jkulas@obramail.co.uk](mailto:jkulas@obramail.co.uk) - Ormiston Bridge Academy

The H&F Secondary Outreach Team are based at

Ormiston Bridge Academy

Finlay Street

London SW6 6HB

Website: <http://www.oatlondonacademies.co.uk/academies>

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	<b>SECONDARY OUTREACH SUPPORT TIERS</b>
<p><b>Tier 1:</b>            Targeted support in mainstream schools for children who are at risk of permanent exclusion</p>	<p><b>At risk of PEX</b></p> <ul style="list-style-type: none"> <li>◆ School completes request form via SharePoint</li> <li>◆ Outreach Teacher contacts school and parent to arrange initial meeting.</li> <li>◆ Initial meeting identifies areas for support/ intervention plan and includes timeframe.</li> <li>◆ Outreach Teacher provides weekly mentoring sessions (up to 12 weeks).</li> <li>◆ Progress review at 4, 8 and 12 weeks.</li> <li>◆ Final intervention report detailing child voice and supportive strategies submitted to all stakeholders.</li> </ul>
<p><b>Tier 2:</b>            Off-site support for children on a 2 – 5 week intervention</p>	<p><b>Managed Intervention</b>            Children spend set time in Ormiston Bridge Intervention Service (OBIS)</p> <ul style="list-style-type: none"> <li>● School completes request form via Sharepoint for intervention at OBIS.</li> <li>● OBIS team organise induction meeting</li> <li>● Targets are set and baseline assessments are completed</li> <li>● Daily attendance monitoring and updates</li> <li>● End of placement report is compiled and send back to school</li> </ul>



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<p><b>Tier 3:</b>          12-week paid intervention at Ormiston Bridge Academy</p>	<p><b>12-week intervention</b></p> <ul style="list-style-type: none"> <li>◆ Outreach Teacher supports at initial induction and establishes areas for intervention plan with outcomes.</li> <li>◆ Week 4: feedback to school and parent/carers about progress.</li> <li>◆ Week 8: Outreach Teacher meets with child and parent/carers to complete review.</li> <li>◆ Week 12: end of placement report to school and parent/carer</li> <li>◆ Outreach Teacher to attend reintegration meeting with mainstream school</li> <li>◆ 3 weeks of onsite mentoring support followed by 3 fortnightly mentoring meetings.</li> </ul>
<p><b>Tier 4:</b>          Transitional placements for pupils who reintegrate or move on to a new school</p>	<p><b>Reintegration back into mainstream school from Ormiston Bridge Academy</b></p> <ul style="list-style-type: none"> <li>◆ Child referred to Outreach Teacher to start transition to mainstream.</li> <li>◆ Outreach Teacher meets with child and Parent/Carer to discuss reintegration plan.</li> <li>◆ 2 – 4 weeks of mentoring offered prior to reintegration.</li> <li>◆ Outreach Teacher supports reintegration meeting with school</li> <li>◆ 3 Fortnightly sessions at home school.</li> <li>◆ Sign off – agree single registration</li> </ul>

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### Service Level Agreement - Finances

Intervention	Cost	Please specify number of places you require
<b>Managed Intervention/ School Support Placements and 6 Day Plus Exclusions</b>	<p><b>£10,500</b> for 1 place rolling place</p> <p><b>£10,000</b> for 2 or more rolling places</p>	
<b>12 Week Intervention at Ormiston Bridge Academy</b>	<b>£4,500 per 12 placement</b>	
<p><b>Spot Purchasing</b></p> <p>NB: If you do not purchase a rolling place 'spot purchasing' is only possible <u>if there is capacity.</u></p>	Daily rate £250	



**Ormiston Bridge Academy**  
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Web: www.oatlondonacademies.co.uk



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I confirm that \_\_\_\_\_ (school name) wish to buy into this SLA.

We wish to purchase \_\_\_\_\_ rolling places at the Managed Intervention Centre.

Headteacher Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Position: \_\_\_\_\_ Date: \_\_\_\_\_